

Privacy Statement

Thank you for your interest in our company and your visit to our website. We take the issue of data protection very seriously and would like to provide you in the following privacy statement with some information regarding the nature, scope and purpose of our processing of personal data.

As a general principle, our website can be utilised without the disclosure of any personal data. Insofar as you voluntarily provide us with personal data (e.g. via our contact form or an email), these data are processed in conformity with the requirements of the General Data Protection Regulation (GDPR) and the Federal Data Protection Act (BDSG).

We have implemented technical and organisational measures to ensure, as far as possible, the seamless protection of the personal data processed via our internet site. Please keep in mind, however, that data transmission via the internet is always vulnerable to possible security gaps that are beyond our control and that absolute protection, especially in email communication, cannot be guaranteed.

Name and Contact Data of the Controller

Energy Glas GmbH

Zur Frado 1
D-34466 Wolfhagen
Phone: +49 (0) 5692/99745-0
Fax: +49 (0) 5692/99745-99
Email: info@energy-glas.de

The controller with overall responsibility for data processing in the Schollglas Group – except for Schollglas Polska Sp.z.o.o - is

Schollglas Holding- und Geschäftsführungsgesellschaft mbH

Schollstrasse 4
D-30890 Barsinghausen
Phone: +49 (0) 5105/777-0
Fax: +49 (0) 5105/777-118
Email: info@schollglas.com

Jointly Appointed Data Protection Officer of the Schollglas Group

Email: datenschutz@schollglas.com
Postal address: Schollglas Dienstleistungs- und Entwicklungsgesellschaft
Data Protection
Schollstrasse 4
D-30890 Barsinghausen

PERSONAL DATA

As defined in Art. 4 no. 1 GDPR, personal data are any and all information relating to an identified or identifiable natural person (“data subject”). An identifiable natural person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person.

Personal data are therefore any and all data that personally relate to you such as name, address, email address or phone number.

COLLECTION AND STORAGE OF PERSONAL DATA AND THE NATURE AND PURPOSE OF THEIR USE

1. During your visit to the website

Whenever you access our website, the browser used on your device automatically sends information to the server of our website. This information is temporarily stored in a so-called log file. The following information is captured without any action on your part and is stored until it is automatically erased:

- IP address of the accessing computer
- Date and time of the access
- Name and URL of the accessed file
- Website from which the access originated (referrer URL)
- Browser used and possibly the operating system of your computer as well as the name of your access provider

We process the aforementioned data for the following purposes:

- To secure the trouble-free establishment of a connection to the website
- To secure the ease of use of our website
- To evaluate system security and stability
- For other administrative purposes

The legal basis for the data processing is point (f) of Art. 6 (1) GDPR. Our legitimate interest is derived from the purposes of the data collection listed above. Under no circumstances do we use the collected data for the purpose of identifying you.

In addition, we utilise cookies during your visit to our website. You will find more detailed information below in this privacy statement.

2. When you use our contact form

Whenever you have questions of any nature, you can contact us using the form we have provided on the website. In this case, you must enter a valid email address so that we know who the query is from and so that we can respond to it. Additional information can be submitted voluntarily. The data processing for the purpose of establishing contact with us is based on your freely given consent in accordance with point (a) of Art. 6 (1) GDPR. We store and use your information solely and exclusively for the processing of the initial contact. The personal data we collect for the use of the contact form is either restricted or erased after conclusion of the request you have submitted.

3. Job applications, application procedure

We collect and process personal data from job applicants for the purposes relating to the application procedure. Processing can also be done by electronic means. This is particularly the case when applicants submit their application documents by electronic means (such as email). If and when we conclude an employment contract with an applicant, the transmitted data will be stored in compliance with legal provisions for the purpose of processing the employment relationship. If we do not conclude an employment contract with the applicant, the application documents will be erased at the earliest six months after notification of the negative decision, provided that we do not have any other legitimate interests precluding the erasure. Other legitimate interests within this sense include, for instance, the obligation to present evidence in proceedings pursuant to the General Equal Treatment Act (AGG).

TRANSFER OF DATA

Your personal data are not transferred to third parties for any purposes other than those specified below. We transfer your personal data to third parties solely if and when:

- You have given your express consent to the transfer in accordance with point (a) of Art. 6 (1) GDPR;
- It is necessary in accordance with point (b) of Art. 6 (1) GDPR for the performance of contracts with you;
- It is related to a legal obligation to transfer the data in accordance with point (c) of Art. 6 (1) GDPR; or
- The transfer is necessary pursuant to point (f) of Art. 6 (1) GDPR and there is no reason to assume that you have an overriding legitimate interest in the non-transfer of your data.

It may in particular be necessary to transfer your query along with your personal data to affiliated companies within our group so that your queries and contractual matters can be processed. This is the case, for example, if your query concerns a company within our group that is different from the one to which you originally sent your query. The data are transferred on the basis of point (f) of Art. 6 (1) GDPR and solely insofar as the transfer is required for business reasons.

Affiliated companies:

Schollglas Holding- und Geschäftsführungsgesellschaft mbH	Schollstrasse 4 D – 30890 Barsinghausen	www.schollglas.com
Schollglas GmbH	Schollstrasse 4 D – 30890 Barsinghausen	www.schollglas.com
Schollglas Dienstleistungs- und Entwicklungsgesellschaft mbH	Schollstrasse 4 D – 30890 Barsinghausen	www.schollglas.com
Schollglas Sachsen GmbH	Vorwerkstrasse 3 D – 01683 Nossen	www.schollglas.com
Schollglas Technik GmbH Nossen	Vorwerkstrasse 3 D – 01683 Nossen	www.schollglas.com
Schollglas Technik GmbH Lommatzsch	Glashüttenstrasse 5 D – 01623 Lommatzsch	www.schollglas.com
Schollglas Technik GmbH Isernhagen	Krendelstrasse 34 D – 30916 Isernhagen	www.schollglas.com
Schollglas Technik GmbH Herford	Füllenbruchstrasse 185 D – 32051 Herford	www.schollglas.com
Schollglas Technik GmbH Lübben	Mühlbergweg 1 D – 15907 Lübben	www.schollglas.com
Schollglas Technik GmbH Ravensburg	Robert-Bosch-Strasse 3 D – 88214 Ravensburg	www.schollglas.com
Schollglas Nederland BV	Nieuwstraat 152 NL – 6431 Hoensbroek	www.schollglas.com
Schollglas Polska Sp.z.o.o	ul. Zakładowa 39 PL – 39-400 Tarnobrzeg	www.schollglas.com
Glasfischer Glastechnik GmbH	Krendelstrasse 34 D – 30916 Isernhagen	www.glasfischer.com
Glasfischer Glastechnik GmbH	Industriestrasse 18 D – 15366 Hoppegarten	www.glasfischer.com
Euraspiegel Handelsgesellschaft mbH	Donaustrasse 36 D – 90451 Nuremberg	www.euraspiegel.com

These companies are also obligated to treat your personal data with the same care that we use in their processing.

COOKIES

We use cookies on our site. Cookies are small files that your browser automatically creates and stores on your device (laptop, tablet, smartphone etc.) when you visit our site. Cookies do not cause any harm to your device and do not contain any viruses, Trojans or other malware. The information

stored in the cookie is related to the specific device that is in use. This does not mean, however, that we obtain direct information regarding your identity from it. The use of cookies serves to make the use of our service more convenient you.

For instance, we use so-called session cookies to recognise when you have previously visited specific pages of our website. These cookies are automatically erased when you leave our site.

In addition, we use temporary cookies to optimise the user friendliness of the site; they are stored for a defined period of time (maximum of two years) on your device. If you visit our site again to take advantage of our services, the site automatically recognises that you have previously visited the site and remembers, for example, what entries and settings you made at that time so you do not have to go through this process again.

Furthermore, we use cookies to track the use of our website statistically and to analyse the statistics for the optimisation of our service for you (see below). These cookies are also automatically erased after a specifically defined time (maximum of two years).

The data processed by cookies are necessary for the described purposes in the pursuit of our legitimate interests and the legitimate interests of third parties in accordance with point (f) of Art. 6 (1) GDPR. Most browsers accept cookies automatically. You can, however, configure your browser in such a way that no cookies are stored on your computer or that you are always notified before a new cookie is created. The complete blocking of cookies can, however, mean that you cannot use all the functions of our website.

AUTOMATIC ERASURE AND BLOCKING OF PERSONAL DATA

We process and store personal data solely for the period necessary for fulfilment of the purpose of the storage (e.g. orderly processing of the business transaction) or as required by statutory storage/retention periods. If the purpose of the storage ceases to exist or if and when a statutory storage/retention period expires, we will erase the personal data. If statutory storage/retention obligations remain in effect (e.g. after orderly processing of the business transaction or concluding answer to your queries), we restrict the processing, e.g. by blocking your data. If mandatory retention periods prescribed by commercial and tax law apply, the duration of the storage of certain data may be a maximum of ten years.

DATA SECURITY

During your visits to our website, we utilise the common SSL procedure (Secure Socket Layer) in conjunction with the highest encryption level that is supported by your browser. As a rule, 256-bit encryption is used. You can see whether a particular page of our internet site is transferred in encrypted form by the closed display of the key or a padlock icon in your browser's status or address bar. In other respects, we use appropriate technical and organisational security measures to protect your data from accidental or intentional manipulations, partial or complete loss, destruction or unauthorised access by third parties. Our security measures are continuously improved in step with technological development.

CURRENTNESS AND MODIFICATION OF THIS PRIVACY STATEMENT

This privacy statement is currently in effect. It may become necessary to modify or amend this privacy statement as a consequence of the continued development of our website and portfolio or because of changes in legal or official requirements. You can access and print out the most recently revised privacy statement from our website at any time.

DATA SUBJECT RIGHTS

You as the data subject have the right:

- Pursuant to Art. 15 GDPR, to obtain **information** about our processing of your personal data. In particular, you may obtain information about the purposes of the processing, the category of the personal data, the categories of recipients to whom your data have been or are disclosed and the scheduled storage period; you have a right to rectification, erasure, restriction of the processing or objection, to lodge a complaint, to obtain information about the origin of your data to the extent that we did not collect them and about the existence of automated decision-making, including profiling, and meaningful information about the logic involved in these cases;
- Pursuant to Art. 16 GDPR, to request **rectification** without undue delay of inaccurate data or completion of your personal data we have stored;
- Pursuant to Art. 17 GDPR, to request the **erasure** of your personal data we have stored unless the processing is necessary for exercising the right of freedom of expression and information, for performance of a legal obligation, for reasons of public interest or for the establishment, exercise or defence of legal claims;
- Pursuant to Art. 18 GDPR, to request the **restriction of the processing** of your personal data if you have contested the accuracy of the data; the processing is unlawful, but you oppose their erasure and we no longer need the data, but you need them for the establishment, exercise or defence of legal claims; or you have objected to the processing pursuant to Art. 21 GDPR;
- Pursuant to Art. 20 GDPR, to obtain the personal data you have made available to us in a structured, commonly used and machine-readable format or to request their transfer to another controller;
- Pursuant to Art. 7 (3) GDPR, to **withdraw** any consent you have given to us at any time. The consequence of this action is that we may not continue any data processing based on this consent in the future; and
- Pursuant to Art. 77 GDPR, to **lodge a complaint** with a supervisory authority. As a rule, you can contact the supervisory authority at your habitual residence or place of work or the location of our firm for this purpose.
- **Right to object:** If your personal data are processed for the purposes of legitimate interests pursuant to point (f) of Art. 6 (1) GDPR, you have the right, pursuant to Art. 21 GDPR, to object to the processing of your personal data insofar as there are grounds for objection relating to your particular situation or the objection is raised in reference to direct marketing. The latter is a general right to object with which we will comply without requiring any information relating to a particular situation.

If you wish to exercise any of your rights described above, please contact our data protection officer; the contact data have been made available at the beginning of this privacy statement